MSA Analyst

Job Description
We are seeking a motivated, detail-oriented JD/RN interested in joining a highly dynamic and growing company. We are a specialty consulting services company providing MSP compliance services to the insurance industry. MEDVAL is part of the Brown & Brown Insurance Company family of companies. We offer a competitive benefit package including medical, dental, STD, LTD and life insurance. In addition, we offer 401k with company match and Employee Stock Purchase Plan. We value work/ life balance and individual contributions.

Job Summary
The MSA Analyst prepares a written Medicare Set-Aside Analysis, which requires knowledge of Medicare/CMS coverage, medical terminology, medical treatment codes, interpretation of medical records, analysis of treatment plans, and pricing of future medical care; then composition of an analysis based upon logical conclusions derived from the medical records. This position is also responsible for identifying any additional information needed in the analysis; answering questions and concerns regarding the MSA projections; and determining which medical directives are the most cost effective within the definitions provided by Medicare/CMS.

Essential Job Functions
- Assess file documents to determine sufficiency of, and issues related to, development of an MSA
- Execute clear, concise and thorough medical record summary narratives for the purpose of inclusion in a Medicare Set-Aside or Future Medical Cost Projection
- Assess, identify and document critical elements potentially impacting MSA cost projections for possible reduction and impact of any treatment guidelines
- Record and complete documentation of the findings and analysis of medical records
- Utilize claims, legal, and/or nursing knowledge to analyze medical records and identify future medical treatment as documented in the medical records
- Utilize resource databases for diagnoses, treatment guidelines, and prescription medication pricing, documenting the MSA allocation when applicable
- Finalize the MSA allocation including cost projections, and proofread for accuracy, spelling and grammatical errors, prior to delivery to reviewer or client
- Perform other duties as needed

Minimum Requirements: One of the following (multiple areas preferred)
- Juris Doctorate (JD)
- Bachelor's degree Nursing
- Registered Nurse (RN) License
- Claims management experience -- five to seven years
- MSA Analyst experience -- three to five years

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Certification in any of the following preferred
- Rehabilitation Counseling
- Disability Management
- Utilization Review
- Life Care Planning
- Medical Coding
- Legal Nurse Consulting
- Medicare Set Aside Consultation (MSCC or CMSP)

Requisite Abilities
- Organizational Skills
- Computer skills
- Effective Communication
- Detailed Oriented
- Team player
- Adaptability
- Analytical Skills
- Critical Thinking
- Research Skills

Candidate must be able to pass a trial medical record summarization/writing analysis, pass a background test, and drug screen prior to employment.

Please email a cover letter and resume to Laura Johnson at: ljohnson@medval.com

For consideration, you must list job ID #TAANA022820 on the subject line of your response.

This organization utilizes E-Verify as part of the I-9 process to verify the work eligibility of all new hires. E-Verify is an Internet-based system that compares information from an employee's Form I-9 to data from U.S Department of Homeland Security and Social Security Administration records.

We are an Equal Opportunity Employer. We take pride in the diversity of our team and seek diversity in our applicants.

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